 KY-Heritage Hotel, Dongdaemun

226 Jangchoondan-ro, Jung-gu, Seoul, South Korea

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***HOTEL RESERVATION REQUEST FORM***

**2016 Performing Arts Market in Seoul , South Korea**

**Please be so kind to fill the below reservation form and send it to hotel reservation department via fax or email. Your reservation confirmation letter will be sent within 48hours after receiving this form.**

***1) Guest Information***

|  |  |
| --- | --- |
| Last Name (Prof./Dr./Mr./Mrs./Miss) : | First Name:  |
| Country:  |
| Phone No.: | Email: | Fax: |
| Arrival Date: \_\_\_\_\_\_\_\_\_\_ , October , 2016 | Departure Date: \_\_\_\_\_\_\_\_\_\_ , October , 2016 |
| Company:  |
| Special Request:  |

***2) Reservation Requirement***

|  |  |  |  |
| --- | --- | --- | --- |
| **Room Type** | **Rate** (per night) | Occupancy | Remarks |
| □ Standard King(24.9m²) | KRW 100,000 | □ 1 person | ∙ 1 double bed∙ Maximum occupancy: 2 people |
| □ 2 people |
| □ Superior Twin(26.2m²) | KRW 110,000 | □ 1 person | ∙ 1 double bed∙ Maximum occupancy: 3 people |
| □ 2 people |
| □ 3 people |
| □ Deluxe King(29.6m²) | KRW 120,000 | □ 1 person | ∙ 1 double bed∙ Maximum occupancy: 2 people |
| □ 2 people |
| □ Deluxe Twin(26.7m²) | KRW 120,000 | □ 1 person | ∙ 1 double bed & 1 single bed∙ Maximum occupancy: 3 people |
| □ 2 people |
| □ 3 people |
| □ Deluxe Triple(28.2m²) | KRW 140,000 | □ 1 person | ∙ 3 single bed∙ Maximum occupancy: 3 people |
| □ 2 people |
| □ 3 people |
| \* **The room rates are exclusive of 10% of V.A.T**\* **The daily breakfast** (**KRW 13,200 per person) is not included in the room rates.**\* Our check in time is after 14:00 and check out time is 12:00 PM\* Complimentary one bottles of mineral water daily\* Complimentary Wi-Fi Internet access\* Complimentary 24hours fitness center\* Non-Smoking Room |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Rate** (1pax) | Occupancy | Remarks |
| □ Breakfast | KRW 13,200 | \_\_\_\_\_ person | ∙ Buffet∙ **10% Surtax is included** |

***3) Terms and Conditions***

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| \* Cancellation within 48 hours before your arrival date is subject to one night’s charge of room on your credit card.\* If the person holding reservation is not paying for the charges, Third Party Credit Card Authorization Form must be sent to hotel via fax or email. ( Please contact hotel for detailed process )\* In case of no show, one night charge will be applied to your credit card. |

***4) Reservation Guarantee***

|  |
| --- |
| A valid credit card must be required in order to guarantee the reservation and It will be pre-authorized for 1night charge prior to your arrival. |
| Card: □ Amex □ Diners □ Master □ Visa □ JCB | 4 digit # for AMEX: \_ \_ \_ \_ |
| Card Number:  | Expiry Date: |

I hereby accept the reservation terms & conditions, and confirm my booking request.

 Signature Date